Location:

Point Person:

Check-In Policy:

Dress Code Requirements:

Contact Information:

Skilled Trades Sample

2021 Teacher Externship Agenda

Day 1 – Tuesday June 29th, 2021

Main Office 8:30-9:00 AM Welcome and Overview of Program Jane Smith

 Review Agenda for the day

 Tour the Main Office

 9:00-10:00 AM Introduction to Safety Jane Smith

 Safety Videos

 Safety Review of OSHA 10 Required Subjects:

 Distribute:

 Company t-shirt, safety vest and hard hat

 10:00-10:30 AM Review of Orientation Binder Elliott Smith

 10:30-11:30 AM Accounting Discussion John Smith

 11:30-12:30 PM Lunch on their own

 12:30-2:30 PM Revit & Bluebeam

 Overview & Demonstration Ryan Smith

 Focus on capabilities and how we use

 them in both precon and operations

 2:30 – 4:30 PM Preconstruction Discussion Belinda Smith

 Review subcontractor bidding

 Buyout and review of checklists and the detail

 Go through one bid tab and how many items

 we have to check and why it is important.

Day 2 – Wednesday June 30th, 2021

Jobsite 121

 8:00-10:00 AM Meet with Project Manager or Super PM or Super

 Jobsite Walk with Discussion & explanation

 Of projects, challenges, etc.

 10:00-11:00 AM Demonstration and discussion of PlanGrid.

 11:00-12:00 PM Lunch on their own

 12:00-2:00 PM Demonstration of processes & deliverables:

 Punch List

 Commissioning

 Closeout

 2:00-3:00 PM Discussion with Field Engineer

Day 3 – Thursday July 1st, 2021

Jobsite - Sand

 8:00-10:00 AM Meet with Project Manager or Superintendent PM

 Jobsite Walk with Discussion & explanation

 of projects, challenges, etc.

 10:00-11:00 AM Discussion of submittal review Field Engineer

 Take either a TW and/or steel submittal

 and go through the process of how we check

 them and our review checklists explaining what

 each item is and why it is important.

 11:00-12:00 PM Lunch on their own

 12:00-3:00 PM Demonstration of the following:

 Field layout exercise with Theodolite / GPS

 Layout/Tiltwall/Steel and how they all tie together.

 And/or

 Review of polished concrete, the challenges, process, etc.

 SoG vs. Topping slab. Review of some typical issues on site.

 checklist walkthrough, etc.