**FAQ for the Summer Teacher Externship 2024:**

1. **Why do teachers have to provide their Social Security numbers (this is a question listed in the teacher registration portal)?**Since the teacher stipend is paid for using federal Department of Labor funding, Workforce Solutions has to verify that all stipend recipients are eligible to work in the United States. We have to enter this data into The Workforce Information System of Texas (TWIST), which is managed by the Texas Workforce Commission, and used to track federal funding issued. TWIST is a confidential system only used by TWC and workforce boards grant service tracking. This information will not be shared.

1. **What dates are available for the externship?** Teachers and counselors can select a designated week during the month of June or July. This year, we have four options available. June 10-June 14, June 24-June 28, July 8-12, and July 22-26. WFS Career and Education Specialists will be hosting a virtual orientation on Mondays for the externs who participate, and the externship will take place from Monday-Friday. A debrief session/profession development will occur on Friday where the externs discuss their lesson plans, talk about their experience, and attend a career informed professional development session. Externs must participate during the entire week, submit lesson plans, and complete a guest speaker session or field trip during the school year to receive the full stipend.

1. **Can I change the week that I participate?**Unfortunately, you will not be able to change the date of your externship. By May, employers and teachers will have already been matched to their placement.

1. **When will I get paid the stipend for participating?**We will confirm with the employer and WFS specialists that you have completed your orientation, all three days of the externship, debrief session, and completed a guest speaker session or field trip during the school year. Once these activities are completed and we have your W9 on file, we will begin processing your stipend.  The sooner all of this is complete, the sooner your stipend will be issued. The check will be issued to the address provided on the W9.

1. **Can I choose the employer for my externship?**Rosterfy, our new management software system, will allow you to select your externship experience based on the courses you teach. Please note that a few conditions will apple such as availability, preferences, programs of study, and employer preference.
2. **Am I eligible to participate in this years Teacher Externship Program?** We will be prioritizing first time participants. If you have participated in the past, you will be put on a waitlist and will be notified if a spot becomes available.